

**Florida City and County Management Association
Board of Directors
Friday, August 1, 2008
West Palm Beach-Police Community Room**

President Mitchell called the meeting to order at 10:10 a.m. with the following members present:

President Edward Mitchell, City Administrator, West Palm Beach
President-Elect Joseph Gallegos, City Manager, Wilton Manors
Secretary-Treasurer Carl Harness, Assistant County Administrator, Hillsborough County
Past-President Barbara Lipscomb, City Manager, Casselberry
District II Director Oel Wingo, Assistant City Manager, Palm Coast
District IV Director Sarah Hannah, Assistant Town Manager, Palm Beach
District VI Director Terrance Stewart, City Manager, Cape Coral
District VII Director Russ Blackburn, City Manager, Gainesville
District VIII Director Charles Saddler, Town Manager, Dundee
At-large Director, Vincent Long, Deputy County Administrator, Leon County
At-large Director Rex Taylor, Town Manager, South Palm Beach

Members Absent:

District I Director Joyce Shanahan, City Manager, Fort Walton Beach
District III Director Jon Lewis, Deputy City Manager, Palm Bay
District V Director Jeffrey Miller, City Manager, Tamarac
At-large Director George Brown, Deputy City Manager, Boca Raton

Others in attendance:

Jeff Hendry, IOG and the CFLGE
Tracy Miller, The Alliance
Bruce Haddock, City Manager, Oldsmar
Lynn Tipton, Executive Director
Lynn Lovallo, Executive Assistant

President Mitchell passed out Relay for Life T-shirts sent to the Board by Mary Anne Saag for the Board's support of Ben's team.

President Mitchell announced that Mr. Menzel could not be at the meeting, so his request to address the board regarding his book was postponed.

Other announcements made by President Mitchell: ICMA suite dates and times have been set. Carl Harness will be the FCCMA appointee to the FLC Resolutions Committee.

Gary Cannon has left ICMA, and he will not be the FCCMA liaison any longer. Martha Perego is the interim liaison.

President Mitchell reiterated his goal of 60 new members for the Association. He asked Jim Hanson and Ed Smythe (co-chairs of the Membership Committee) to research who is not a member and to try and get a few new members from each district.

Two draft Fiscal Year 2009 budgets were presented and discussed. Secretary/Treasurer Carl Harness reviewed some points and asked for questions. There was some discussion on a vendor directory as a way for new revenue. There was some discussion about capping dues at \$500. Many members felt the cap should be higher. Communication to members would be by letter, and this is a temporary measure. The idea of organizational memberships was also discussed. Ms. Lipscomb suggested the Board work only with Budget #2, the one with the lower projected deficit. Budget #1 represented all the wants and wishes of the Board and the Committees and had a much larger deficit.

A motion was made by Mr. Blackburn and seconded by Mr. Long to cap dues at \$600. Mr. Taylor suggested an amendment to say, “..for no more than two years or until the Membership Committee comes back with a recommendation. Mr. Blackburn accepted the amendment, which was seconded by Mr. Long. The motion passed with Ms. Wingo in opposition.

There was some discussion on the technology amount based on the proposal from Ms. Miller and the Technology Committee.

Moved by Ms. Hannah, seconded by Mr. Blackburn to set the Technology Amount at \$12,000. The motion passed without opposition.

A motion was made by Mr. Gallegos, seconded by Mr. Blackburn to approve Budget #2 (the one with the lower projected deficit) as amended.

Ms. Wingo wanted the record to reflect her opposition to the capping of dues was based on her feeling that the members impacted are not the members who will drop their membership because of expense. Ms. Lipscomb questioned the increase in cost for the audits, and Ms. Tipton said it was due to new reporting requirements.

The motion passed unanimously.

Moved by Mr. Saddler, seconded by Ms. Wingo to approve the Consent Agenda, which included: the Minutes of May 28, 2008; the Minutes of May 31, 2008; Third Quarter Financial

Statements; Six Month Range Rider Report; Contract for Consultant Services with Beth Rawlins, Inc.; Endorsement of Lee Feldman for SE Regional Vice President Candidacy; and a Memorandum of Understanding with the Alliance for Innovation for Technology Services.

Ms. Miller pointed out an amendment to the minutes of May 31, 2008. Both she and Gary Cannon were present at that meeting.

The consent agenda was approved.

Ms. Tipton reviewed her Executive Director's report. She explained that Susan Boyer was no longer working with ICMA and had requested to be considered a Member-In-Transition once again.

Moved by Mr. Saddler, seconded by Ms. Wingo to list Ms. Boyer as a MIT beginning with the October 1 fiscal year for three years. There was no opposition, and the motion passed.

Ms. Tipton continued with her report and gave some background on ICMA's request for Centennial videos. Ms. Wingo volunteered Palm Coast as a taping site, Mr. Stewart volunteered Cape Coral, and Mr. Blackburn volunteered Gainesville. Ms. Tipton will arrange the scheduling. Some names to be considered for taping in addition to the gentlemen presented in the report: Linda Weldon, Anita Favors, Pam Brangaccio, Pat Bean, Metterr Stierheim, Peter Elwell (his father was a manager, too), and Jerry Maxwell/Micah Maxwell (father/son managers).

Ms. Tipton continued reporting that the Pro-Mayor group in Hillsborough County has raised \$250,000. The court hearing is today (August 1). Mr. Harness asked for names of people who can participate in public forums.

Mr. Harness gave an update on the Disaster Recovery Plan. Mr. Bruce Haddock, City Manager of Oldsmar, was at the meeting to provide details. There would be no financial requirement from FCCMA at this time, but there could be a request in the future. Regions 3, 4 and 5 have signed on to the program and have begun meeting and planning. The Program will guarantee FCCMA a seat at the State Emergency Operation Center. Tom Harmer is the state coordinator and liaison at EOC. Regional coordinators are Ken Parker, City Manager of Port Orange; Oel Wingo, Assistant City Manager, Palm Coast; and Bruce Haddock, City Manager of Oldsmar. There are still a few things to work out, but Mr. Haddock explained that FCCMA would need to adopt this plan for it to work. Adoption of the plan will be on the agenda for the November meeting. Once the FCCMA Board adopts it, it will go to the FLC and FAC Boards for adoption. Copies should be given to the County Emergency Management Coordinators. In addition to adopting the Plan, FCCMA needs to find regional coordinators for the missing

districts and be willing to put money in the 2010 budget to support it. Once the three regions have worked through the process a communication packet will be developed and sent to all regions. Ms. Tipton will be responsible for that. Mr. Long suggested it would be a good idea to keep track of model policies or revisions as the regions work through the process.

Next for discussion was a proposed joint Transforming Local Government Conference with the Alliance. Ms. Miller explained the proposal and some pros and cons were discussed. Ms. Miller will be discussing this with the Alliance Board in October, and, if approved, will bring back a proposal for FCCMA to consider in November. Ms. Wingo, Mr. Taylor, Ms. Lipscomb, Mr. Harness, Mr. Horne and Lynn Lovallo as staff will be FCCMA's committee to work through this. It was pointed out that Ms. Rawlins will have to be involved as well.

ICMA presented a proposal for FCCMA's approval, whereby FCCMA would make an increased annual pledge to the ICMA Fund for Professional Development.

Moved by Mr. Saddler, seconded by Mr. Gallegos that FCCMA respectfully decline the request for a pledge of an increased annual donation to the ICMA Fund for Professional Management. The motion passed unopposed.

Another request from ICMA was presented for consideration. This was a membership incentive program subsidized by FCCMA.

Moved by Mr. Saddler, seconded by Mr. Gallegos to respectfully decline ICMA's membership incentive program. The motion failed with Mr. Harness, Mr. Mitchell, Ms. Lipscomb, Mr. Taylor, Ms. Wingo, Mr. Long, Mr. Blackburn and Ms. Hannah opposed. Mr. Stewart was out of the room at the time of the vote.

Moved by Mr. Harness, seconded by Mr. Blackburn to refer the request to the FCCMA Membership Committee to see if something can be done that would be jointly beneficial to both associations. The motion passed without opposition.

A letter will be sent to ICMA informing them the proposal has been forwarded to the FCCMA Membership Committee and that FCCMA has been working with Mr. Parker on new members for ICMA.

Mr. Hendry reported next for the Center for Florida Local Government Excellence (CFLGE). Mr. Hendry passed out the schedule for the district training and said all eight districts have been scheduled. Registration fees will not be more than \$50 per person and should be less. The Center is working with the

Collins Institute on a study on local government and all the issues. It will become part of the repository for the CFLGE. Graduate students are keying in financial data for every city, county and school board to become an ongoing data base. The initial set of research should be completed by summer or fall of next year. The first course for the Certificate Program is accepting registrations now and classes begin in August. Mr. Hendry said plans are well underway for the Winter Institute and Symposiums. He said Peter Block has been asked to speak at the Winter Institute on the topic of "Building Communities."

Committee Work Plans

Awards Committee: Mr. Saddler said the plan stayed the same as last year, and his committee members will also serve as judges for the FLC Manager of the Year.

Conference Planning: Plans are well underway. Congressman Mica will give the welcome address at the opening session. Dana St. Claire and Steve Seibert are both able to speak at the opening session also.

Emerging Professionals Council: Mr. Stewart reported and said Ms. Sherman and Ms. Hann have taken the bulk of the committee work. The coaching program will be transitioning to the CFLGE in January.

Legislative Policy: Mr. Long presented a detailed written report in the agenda packet. He stated that he will be asking for additional information throughout the year and will update the Board via e-mail.

Ms. Lipscomb reported that the Tri-County League had asked FLC to advocate for change to the Sunshine Law to include the Legislature, and FLC declined saying it did not fall under its purview.

Moved by Ms. Wingo, seconded by Mr. Gallegos to adopt the 2009 Legislative Policy as presented. Ms. Lipscomb asked for an amendment to ask the committee to look at some of the other advocacy issues such as Sunshine Law. The amendment was not accepted. The motion passed without opposition.

Mr. Gallegos offered an explanation that the Legislators feel they are only in Tallahassee for 90 days, and if anything is to get done, it cannot operate in Sunshine.

MIT Committee: The work plan was included in the packet. The conference call arrangement has not been started statewide, but ICMA does this nationally, already. The Committee is considering doing conference calls specific to Florida. The MIT packets will be updated, and all committee members have been assigned MITs to contact.

Membership: This report was included in the packets.

Strategic Planning: An effort was made to connect Mr. Lewis by telephone, but a connection could not be made. His report was included in the packet.

Technology: Ms. Hannah included her report in the packet and gave an oral update. She will bring an update to the November meeting regarding “tapping into” the Alliance’s and ICMA’s database for information.

District Reports

District II: Has two meetings scheduled.

District V: Continues to meet.

Upon motion and second, the meeting adjourned at 2:20 p.m.

Respectfully Submitted,

I hereby certify that these
Minutes
were approved at an official
meeting held
on: _____

Lynn Tipton
Executive Director

Signature-Presiding Officer