

**Florida City and County Management Association
Board of Directors
February 2, 2011
Lake Mary Marriott**

President Harness welcomed everyone and called the meeting to order at 10:10 a.m. with the following members present:

President Carl Harness, Assistant County Administrator, Pinellas County
President-Elect Jonathan Lewis, Deputy City Manager, City of Palm Bay
Secretary/Treasurer, Oel Wingo, Reddick
District I Director Jeffrey Brown, Assistant City Manager, Panama City
District II Director James Hanson, City Manager, City of Atlantic Beach
District III Director Desiree Matthews, Assistant City Manager, City of Kissimmee
District IV Director George Brown, Deputy City Manager, City of Boca Raton
District V Director Alexander Diaz, Town Manager, Town of Golden Beach
District VI Director A. William Moss, City Manager, City of Naples
District VII Director Russ Blackburn, City Manager, City of Gainesville
District VIII Director Douglas B. Thomas, City Manager, City of Ormond Beach
At-Large Director Joyce Shanahan, City Manager, City of Ormond Beach
At-Large Director Jill Silverboard, Assistant City Manager, City of Clearwater
At-Large Director Anita Fain Taylor, City Manager, City of Lauderdale Lakes

Members Absent:

Past President Joseph Gallegos, City Manager, City of Wilton Manors

Other Present:

Tracy Miller, Alliance for Innovation
Beth Rawlins, Corporate Liaison
Jeff Hendry, The John Scott Dailey Florida Institute of Government
Dr. Robert Lee, Center for Florida Local Government Excellence
Brad Johnson, City of Palm Bay
Lee Feldman, ICMA SE Regional VP and City Manager of Palm Bay
Brandi Allen, Alliance for Innovation
Lynn Tipton, FCCMA Executive Director
Carol Russell, FCCMA Administrative Assistant
Lynn Lovallo, FCCMA Executive Assistant

President Harness reviewed the correspondence received and announced a \$50 donation made to CFLGE in memory of Oscar Hettema, past president and long-time FCCMA member. The list of unpaid FCCMA dues was reviewed.

President Harness gave a brief report from the Executive Committee meeting held earlier. He asked the Board for suggestions for the President's Awards.

The President asked for an update on the district elections.

District 1: No report

District 3: Election forms due back 2/2/11.
District 5: No report
District 7: Canvassing set and working on completion

Consent agenda:

One correction to the Minutes of November 19 were made: Anita Fain Taylor was not present at the meeting as shown.

A motion was made by Mr. George Brown and seconded by Ms. Shanahan to approve the consent agenda with the minutes as corrected. The motion passed without opposition.

A motion was made by Mr. Lewis, seconded by Mr. George Brown to approve the First Quarter Financial Report. The motion passed without opposition.

Ms. Tipton reviewed her Executive Director's report.

A motion was made by Mr. Blackburn, seconded by Mr. Hanson to approve the Range Rider report as presented. There was no opposition, and the motion carried.

The ICMA 2019 conference site visits will be conducted in April; Florida (Tampa) was selected as a finalist. A decision will be made in June.

The Florida League of Cities is conducting a survey, and the Local Government Awareness/Public Relations Committee (Desiree Matthews, chair) will assist.

Dr. Lee submitted the Center for Florida Local Government Excellence report in writing and had nothing to add.

Moved by Mr. Lewis, seconded by Ms. Shanahan to approve the request to pay the second quarter contribution. The motion passed without opposition.

Mr. Lee Feldman, City Manager of Palm Bay and ICMA SE Regional VP, gave a report from ICMA. He said one of ICMA's big goals is membership recruitment and retention. The Association's membership numbers are declining. The next generation is not joining. He reminded the Board that the e-debit card is good through June 30, 2011. Mr. Feldman reported that the "Life Well Run" campaign is letting people know the value members bring to their communities. A goal has been set to raise \$5 million. Mr. Feldman reported that the Knowledge Center was well received. ICMA International, with help from USAID, is assisting Afghanistan, Lebanon, Ethiopia and others. ICMA has provided compensation guidelines for executive compensation.

Melanie Howe provided a report on her site visits for possible sites for the 2012 Winter Institute. Her recommendation was the Westin in Lake Mary.

Moved by Mr. Lewis, seconded by Mr. George Brown to approve staff's recommendation and move forward with a contract. There was no opposition, and the motion passed.

Corporate Liaison, Beth Rawlins, reported on the status of the Solution Sessions for conference. She had 12 companies to consider. No board member had a problem with any of the companies presented.

A motion was made by Mr. Lewis, seconded by Ms. Silverboard to have President Harness make the selection working with Ms. Rawlins and staff. The motion passed without opposition.

Ms. Rawlins continued with her report and said that 75 of the 100 booths at conference have been sold. She has \$135,000 already committed in sponsorships.

Mr. Lewis reported on the Winter Institute and Conference. He said the conference plans are moving along well. Overall positive reports. The Winter Institute BIG Ideas is an Alliance for Innovation concept. He asked the board members who attend to be there and be engaged in the conversation.

Admin & Fiscal Responsibility Committee: Jeff Brown reported that the subcommittee is working on the Strategic Planning survey. It will be completed by the end of the month and sent to staff.

Awards Committee: George Brown handed out his report at the meeting. He gave an update on the Miklos Scholarship. FCCMA has been asked to sit on the scholarship committee; and if so, it has been requested to have the winner offered a conference registration.

Moved by Mr. Jeff Brown, seconded by Mr. Hanson to have a representative on the Miklos Scholarship Committee and offer the winner a complimentary conference registration.

Discussion: The Board was reminded that there are no complimentary registrations this year due to the partnership with the Alliance. Mr. Jeff Brown offered to cover the expense of registration himself if it comes to pass.

The motion passed without opposition.

By-Laws Committee: Mr. Hanson submitted his committee's recommended changes, which were included in the agenda packet. There was some discussion regarding the need for ex-officio members, as anyone is welcome to any board meeting.

Moved by Mr. Lewis to approve the recommended changes minus reference to ex-officio members, but to add language to allow the president at his/her discretion to appoint an ex-officio member if needed. The motion was seconded by Mr. Jeff Brown.

Discussion: The point was made that there is some benefit to have wording to provide guidance.

The motion failed with the following members opposed: Mr. Moss, Ms. Fain-Taylor, Mr. Diaz, Mr. Hanson, Mr. Blackburn, Mr. Thomas, Ms. Matthews, Ms. Wingo and Mr. Harness. Five members were in favor of the motion.

Moved by Mr. Moss, seconded by Ms. Wingo to approve the By-Laws with the amendment ending ex-officio members with the provision to allow the president to appoint ex-officio members, removing language referring to the MITs and students as ex-officio members, adding that the president at his/her discretion may appoint non-voting (ex-officio) members to the Board. The motion passed with 10 in favor. The members opposed were: Mr. Lewis, Mr. Diaz, Mr. Jeff Brown, Ms. Shanahan.

Disaster Preparedness Committee: Ms Wingo reported that the regional coordinators and strike teams are in place. There have been questions about how they work. Ms. Wingo is meeting with Mr. David Donnelly, and she may come back with a suggestion to not have disaster strike teams but maintain a position is the state EOC if it still exists. She will be sending a letter to the Governor.

Intergovernmental/Organizational Partnerships Committee: Mr. Blackburn reported that the group is meeting on February 4 and there is a pretty aggressive agenda. His Committee has not done with the Student Council portion of the work plan.

Legislative Committee: Mr. Thomas reported and handed out his report to the group. He said a group met in Tallahassee with legislative staff members and members from the Past Presidents Council of FCCMA. He asked for comments on the Committee's legislative goals. They will be shared with FLC, FAC and legislative staff.

A motion was made by Mr. Blackburn, seconded by Mr. Hanson to approve the goals set by the committee and move forward. There was no opposition, and the motion passed.

TPIC Committee: Options for technology were drafted for the Association; Ms. Miller reviewed them. Ms. Miller said the maintenance of the Knowledge Network (should FCCMA tie into it) could possibly fall within the current contract with the Alliance. A suggestion was made to do a "virtual" call so the members could see a demonstration and see if they are interested in this. Comment was made that this form of technology will be necessary to reach the younger population. **The Board consensus was to hold a webinar "virtual" demo for the membership.**

Membership Committee: Mr. Moss' report was included in the packet. The conference call for MITs was postponed until February 10 because only one MIT could call in. There was a request to waive dues for two new MITs—Matt Brock and Gary Ward.

Mr. Jeff Brown moved to approve the dues waiver for Mr. Ward and Mr. Brock; it was seconded by Mr. Blackburn. All were in favor, and the motion passed.

Moved by Mr. Lewis, seconded by Mr. George Brown to approve the new membership category definitions as presented. The motion passed without opposition.

Local Government Awareness Committee: Ms. Matthews reported that her committee will work with ICMA on the "Life Well Run" campaign. She has spoken with Greg Bielowski at ICMA regarding the Range Riders. An information packet is being developed. Shannon Lewis, Assistant City Manager of Port Orange is working with Desiree as co-chair of the committee.

Professional Development Committee: Ms Shanahan reported there are four items on-going. The Career Development Luncheon at conference will have the two Mr. Bonfields as speakers—Tom and Mike. The topic is "Get Your Toolbox Ready." The So You Want To Be session is coming together. The phone panels continue to be a success—there were 70 active phone lines on the the last. The next one is February 17 on TABOR.

District 1: Lunch is being planned for February or beginning of March.

District 2: No report.

District 3: Working on district training

District 4: No report

District 5: February 25 district training. The result of the District 5 elections will be forwarded to the Nominating Committee by February 25.

District 6: Training scheduled for March 10.

District 7: District training February 18.

District 8: Mr. Thomas attended Polk County managers' meeting and gave an update from the Board. He talked about MITs.

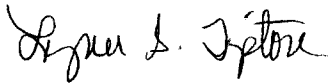
At-Large Directors: Ms. Silverboard tried to reach out to Ellen Posivach, but she has not connected yet. She has been contacted recently by two former members. Directors should be available to answer questions, if appropriate.

Ms. Fain-Taylor: She'll be contacting Gary Shimun. MITs are invited to come to the BCCMA lunch at no cost.

Mr. Diaz reported on the ICMA Conference Planning meeting he attended. He suggested the Hilton as the place to stay in Milwaukee.

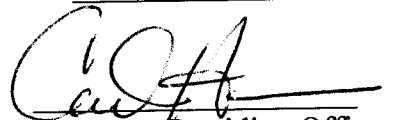
New Business: Ms. Shanahan asked about the proposal of insurance coverage for MITs through a third-party provider for legal expenses, etc. Staff will check into this to see if a provider can be found.

Respectfully Submitted,



Lynn Tipton
Executive Director

I hereby certify that these Minutes
were approved at an official meeting held
on: 5/31/2011



Signature-Presiding Officer