

**EMERGING TRENDS**  
**LOOKING INTO**  
**FLORIDA'S**  
**CRYSTAL BALL**

**Florida City and County Management Association  
2008 Annual Conference**

MAY 28-31, 2008 • MARCO ISLAND MARRIOTT BEACH RESORT



**Paid registration  
is required to receive  
your housing form,  
so sign up early!  
See page 5 for details.**



**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION**  
Post Office Box 1757 ♦ Tallahassee, Florida 32302 ♦ (850) 222-9684  
Fax: (850) 222-3806 ♦ E-mail: [llovallo@flcities.com](mailto:llovallo@flcities.com)

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Dear FCCMA Members:

It is hard to believe that it is time again to make arrangements to attend the FCCMA Annual Conference. It has been my privilege to be this year's conference chair; and with the assistance of the Conference Planning Committee, we think this year's conference will offer something for everyone.

The location in Marco Island is sure to inspire you to attend. Add to that the informative workshops and interactive sessions that are planned, and you will get a bargain for your dollar. Whether you are a "seasoned" manager, just entering the field or one of our retired members, there will be something you can learn. Networking is always important and what better opportunity to see your colleagues than at the conference?

Please read through the information and send in your registration as early as you can. If you have any questions, please contact the FCCMA staff at (850) 222-9684. I look forward to seeing you in May!

Sincerely,

Edward Mitchell  
FCCMA President-Elect and Conference Chair  
City Administrator - West Palm Beach

FCCMA

# Tentative Schedule

## Wednesday - May 28, 2008

8:00 a.m. - 7:00 p.m.

### Registration Desk Open

8:30 a.m. - 5:30 p.m.

### Pre-Conference Session: "So You Want to Be a City/County Manager?"

This annual pre-conference session is designed for students and city or county employees who are looking forward to becoming city or county managers in the future. Some of the topics covered this year will include a panel discussion on management styles, ethics, working with council and the media, working in the "sunshine", building relationships and how to get the job. The first 50 people to register for this session will receive a free management style analysis. There will be networking opportunities with the FCCMA Board of Directors during lunch and a "speed" networking session. *There is no charge for this session, but pre-registration is required – see registration form for details. If you are able to attend this session only, a separate registration form is available on our Web site at [www.fccma.org](http://www.fccma.org) or by calling the FCCMA office at (850) 222-9684.*

11:30 a.m.

### Golf Tournament - The Rookery at Marco

Enjoy this Robert J. Cupp, Jr.-designed golf course, where challenging courses wind through palm trees, pine forests, lagoons and cypress wetlands. Registration will begin at 11:30 a.m. with a shotgun start at noon. Separate and pre-registration is required – see the form on **page 9**. The fee is **\$99 for FCCMA members and \$150 for corporate and non-member** players. Registration includes all golf fees.

1:00 p.m. - 5:00 p.m.

### Local Leadership in Crisis: Perspectives and Approaches

What happens when a manager gets placed into a political leadership situation? It is a difficult and sometimes dangerous role for managers to face, and Florida's political landscape has resulted in this situation in several counties and cities. Dr. Scott Paine, senior fellow for the municipal leadership initiative at the Florida League of Cities, will facilitate a discussion with participants on this important subject. Participants will gain perspectives on the elected officials for whom

they work; clearer understanding of the motives and concerns of elected officials; a richer appreciation of the nature of contemporary leadership challenges; and a set of approaches to help bring out the best in leaders.

**A separate registration fee of \$100 is required, and space is limited.**

3:00 p.m. - 5:30 p.m.

### ICMA-RC: Retirement and Beyond

Split into two categories, this session will focus first on managers in the early stages of their careers, then will move on to managers closer to retirement. Professionals from ICMA-RC will offer retirement planning suggestions along with helpful information and handouts. Take advantage of these presentations before scheduling your personal appointment with an ICMA-RC-certified financial planner during the conference. The session focusing on senior managers will begin at 4:15 p.m.

5:45 p.m. - 6:15 p.m.

### First-Time Attendees' Orientation

All new attendees are encouraged to attend this session where the FCCMA officers and staff will be introduced. Attendees will learn how to get the most out of the conference and there will be plenty of time for questions and answers.

6:15 p.m. - 8:15 p.m.

### Exhibit Hall Open

6:15 p.m. - 7:45 p.m.

### President's Welcome Reception

## Thursday - May 29, 2008

7:00 a.m. - 5:00 p.m.

### Registration Desk Open

7:00 a.m. - 8:30 a.m.

### Continental Breakfast in the Exhibit Hall

7:00 a.m. - 4:00 p.m.

### Exhibit Hall Open

Door prizes will be awarded during the 3:30 p.m. refreshment break.

7:30 a.m. - 8:15 a.m.

### **MIT Breakfast Discussion**

Join members of the MIT Committee for an informal, open discussion on various issues of importance to managers, regardless of status. This discussion is open to all managers, not just MITs. *There is no charge for this discussion, but pre-registration is required – see registration form for details.*

8:00 a.m. - 5:00 p.m.

### **Internet Kiosk Open**

8:00 a.m. - 5:00 p.m.

### **Financial Planning Appointments**

Consultants from ICMA-RC will be providing individual financial planning sessions on Thursday and Friday. If you are interested in signing up for an appointment, contact Lynn Lovallo at (850) 222-9684 or [llovallo@flcities.com](mailto:llovallo@flcities.com). Early reservations are recommended as there may be limited availability on-site.

8:00 a.m. - 5:00 p.m.

### **Résumé Review Appointments**

Professional recruiters, Colin Baenziger, Robert Slavin and Tom Friejo, have been invited to meet one-on-one with attendees to discuss their individual résumés and the current job market. If you are interested in signing up for an appointment, contact Lynn Lovallo at (850) 222-9684 or [llovallo@flcities.com](mailto:llovallo@flcities.com). Early reservations are recommended as there may be limited availability on-site.

8:30 a.m. - 10:00 a.m.

### **Opening General Session - “Ethics in Government”**

Following a welcome by local elected officials and FCCMA President Barbara Lipscomb, the keynote presentation will be provided by Assistant U.S. Attorney **John Kastrenakes**. Joined by two colleagues, Kastrenakes will discuss some of the recent cases brought to trial involving ethics and corruption in government.

10:00 a.m. - 10:45 a.m.

### **Refreshment Break in the Exhibit Hall**

10:45 a.m. - 12:15 p.m.

### **Legislative Update: Report from Tallahassee**

Representatives from the Florida League of Cities and the Florida Association of Counties will report on the legislative session that will have just concluded. Final details for this session will be formulated at the last minute depending on the January 29 election on property tax reform and the legislative session. Updates will be provided on our Web site and in the newsletter as they become available.

12:30 p.m. - 2:00 p.m.

### **Career Development Luncheon - “Life Choices”**

*Sponsored by the Emerging Professionals Council (EPC), this luncheon is open to all attendees.*

**Dr. Joe Martin**, nationally-recognized speaker, author, professor and educational consultant, is a Florida success story. Raised under difficult circumstances in Miami’s Liberty City, he will share stories that show the importance of accepting responsibility and maintaining a positive attitude. He is a dynamic speaker who will hold your attention and have you leaving the lunch with a feeling of optimism and hope.

**A separate registration fee of \$35 is required.**

2:00 p.m. - 3:30 p.m.

### **Center for Florida Local Government Excellence: First Year Report**

Hear about the center’s exciting progress so far and have an opportunity to offer your thoughts on what training and classes you would like to see presented regionally. This interactive discussion will determine these needs for current managers, as well as assistants and the next generation of managers. Handouts and brochures will be available to take back to your city or county with outlines of training already available for future planning. This is *your* center; be involved to help make it the best in the country.

3:30 p.m. - 3:45 p.m.

### **Refreshment break in the Exhibit Hall**

Door prizes will be drawn.

3:45 p.m. - 5:00 p.m.

### **Corporate/Government Partnership Presentations**

Gain new ideas from case studies that highlight corporate/government partnership success stories. Participants will have the opportunity to hear how various programs or products work in actual practice.

5:15 p.m. - 6:15 p.m.

### **Member Reception**

This reception is open to everyone and will feature recognition of newly credentialed managers.

### **Dinner on Your Own**

9:00 p.m. - 11:00 p.m.

### **Chocolate & Cigars Reception**

Join your colleagues for a late-night reception featuring mouth-watering desserts, good cigars, great

conversation and an incomparable view of the Gulf of Mexico. This is an annual event that keeps getting better.

## Friday - May 30, 2008

7:00 a.m. - 8:00 a.m.

### **Faith Group Breakfast Discussion: "You Are the Church"**

This special breakfast continues an FCCMA tradition. Former FCCMA board member and village manager of Biscayne Park, **Frank Spence**, will speak on his experience as one of a group of leaders running an underground church in Saudi Arabia in the 1980s.

**A separate registration fee of \$35 is required.**

7:30 a.m. - 8:30 a.m.

### **Continental Breakfast**

7:30 a.m. - 4:30 p.m.

### **Registration Desk Open**

8:00 a.m. - 5:00 p.m.

### **Internet Kiosk Open**

8:00 a.m. - 5:00 p.m.

### **Financial Planning Appointments**

Consultants from ICMA-RC will be providing individual financial planning sessions on Thursday and Friday. If you are interested in signing up for an appointment, contact Lynn Lovallo at (850) 222-9684 or [llovallo@flicities.com](mailto:llovallo@flicities.com). Early reservations are recommended as there may be limited availability on-site.

8:00 a.m. - 5:00 p.m.

### **Résumé Review Appointments**

Professional recruiters have been invited to meet one-on-one with attendees to discuss their individual résumés and the current job market. If you are interested in signing up for an appointment, contact Lynn Lovallo at (850) 222-9684 or [llovallo@flicities.com](mailto:llovallo@flicities.com). Early reservations are recommended as there may be limited availability on-site.

8:00 a.m. - 10:00 a.m.

### **Concurrent Sessions**

#### **Session 1 - "How to Operate More Efficiently and Improve Service Delivery"**

In the wake of local government tax reform, local government managers must deal with the tough question of how to operate under a new and evolving

paradigm. This session will include a panel discussion that will update participants on the status of tax reform and any possible future changes. Panelists will also discuss potential new revenue sources and approaches they are taking to reduce expenditures and streamline their organizations. Following the panel discussion, participants will be encouraged to join in group discussions to generate ideas on new approaches to deal with the new paradigm under which managers must now operate.

#### **Session 2 - "Why Good Managers Get into Ethical Hot Water"**

A panel comprised of representatives from the Commission on Ethics and ICMA, attorneys and managers will talk through situations to help FCCMA members avoid finding themselves in the headlines. Specifics will be addressed, such as the forms managers need to file and ICMA's Code of Ethics Tenet 13.

10:00 a.m. - 10:30 a.m.

### **Refreshment Break**

10:30 a.m. - 12:00 p.m.

### **Corporate/Government Partnership Presentations**

Gain new ideas from case studies that highlight corporate/government partnership success stories. Participants will have the opportunity to hear how various programs or products work in actual practice.

12:15 p.m. - 2:15 p.m.

### **Business Session and Awards Luncheon**

2:15 p.m. - 3:45 p.m.

### **Concurrent Sessions**

#### **Session 1 - "Crafting an Employment Contract"**

A panel of managers who have recently written or renewed contracts will give a short presentation on what worked and what did not. Then participants will break into small groups to dissect sample contracts, determining "must haves" and things that can be negotiated. Following the individual reviews, a model contract will be drafted from all the recommendations. This will be a very interactive session.

#### **Session 2 - "Continuity of Government: Mutual Aid Planning for Long-Term Disaster Recovery"**

The keys to success in dealing with disasters are knowledge, communication and trained personnel.

What resources are available? Who has them? How can they be mobilized? The events of Hurricane Katrina highlighted the need for long-term recovery operations and local government mutual aid after a large-scale disaster. Lessons learned from local agencies that responded to the Gulf Coast region and follow-up with the Florida Division of Emergency Management (FDEM) have led to the development of a statewide disaster-recovery plan. Additionally, in 2007 FDEM selected ICMA's National Emergency Management Network (NEMN) software and has developed a State Resource Management Network (SRMN) based on NEMN tools and resources. Learn more about the status of this recovery plan and NEMN, and how we can all work together to support each other when impacted by a catastrophic event.

4:00 p.m. - 5:00 p.m.

**"Margueritas and Management" - Book Club Discussion: *The World Without Us***

The first in a series of periodic book reviews now part of the Coaching Program, this first discussion will be led by FCCMA Past President and Palm Bay City Manager Lee Feldman. This highly informal discussion will review Alan Weisman's *The World Without Us*, which theorizes what would happen if mankind was suddenly erased from the planet. Copies of the book can be obtained at [www.amazon.com](http://www.amazon.com).

6:30 p.m. - 8:30 p.m.

**Friday Night Social - "FCCMA Survivor"**

Following a beachfront buffet dinner, Friday's evening's entertainment will feature a "Survivor"-themed team-building event. Five teams of volunteers will be pitted against each other in several challenges, until only one team is left on the "island". Plans for this unique event are still underway, so check our Web site for updates. The event will end by 8:30 p.m. in order to clear the beach for nesting sea turtles, so you will have the rest of the evening to enjoy your last night on Marco.

**Saturday - May 31, 2008**

8:00 a.m. - 10:00 a.m.

**Closing Breakfast**

*Featuring speakers Chris Curle and Don Farmer*  
With many years experience as both CNN anchors and ABC correspondents between them, **Chris Curle** and **Don Farmer** have seen it all when it comes to government's relationship with the media. Those in the city and county management profession often

find themselves at the mercy of the "Tyranny of the Minority" - dissatisfied citizens and negatives issues caused by a minority of citizens devoting considerable energy to their limited public policy objects at the expense of the majority's influence on public policy. Curle and Farmer will share their perspective on this phenomenon to assist local government managers with better media relations.

10:00 a.m. - 12:00 p.m.

**FCCMA Board of Directors Meeting**

This is a tentative program schedule and subject to change. Please check the Web site at [www.fccma.org](http://www.fccma.org) for updated conference information as it becomes available.



# Conference Housing Information

The **Marco Island Marriott Beach Resort** will serve as the conference hotel. It is located at 400 S. Collier Blvd. on Marco Island. The resort phone is (239) 394-2511. FCCMA has secured the special rate of **\$140** per night, single or double, for conference participants. Self-parking is \$10.00 per night. **NOTE: The Marriott will not accept any reservations via phone call.** See below for more details.

The Marco Island Marriott offers many recreational options for guests. A beautiful beach is just outside the door, and two large pools are also available. There

are tennis courts, a nearby championship golf course, and unlimited water sports. The resort also features a 24,000 square foot Balinese spa. For more information on the resort, visit their Web site at [www.marriott.com](http://www.marriott.com).

## Driving Directions

Take I-75 to Exit 101 (C.R. 951 - Collier Blvd.). Go approximately 17 miles, over the bridge and onto the island. The resort is located three miles inside the island, on the right.

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## ROOM RESERVATIONS - IMPORTANT - PLEASE READ

In order to protect as much of our room block as possible for registered participants, a housing form will be required to make reservations. No one will receive a housing form **until we have received your PAID registration.**

Once your registration is paid, you will be sent a housing form via e-mail, to be completed by you and sent directly to the resort. (If you do not have an e-mail address, we will mail or fax the form to you.) **NOTE:** If you register online, but choose to mail in your check, you **will not** receive your housing form until your registration is **paid.**

The resort's reservation cut-off date is **May 5, 2008.** It is important that you register for the conference

early so that you have plenty of time to make your reservations. **NOTE:** Our room block at the Marriott is **very limited**, so it is possible the resort could sell out before the cut-off date. FCCMA cannot guarantee rooms will be available at the time you make your reservations, so please register for the conference and make your reservations as soon as possible.

We apologize in advance for any confusion or inconvenience this may cause, but this procedure should enable more of our registrants to stay in the host hotel. Remember that we are unable to guarantee reservations for anyone, nor the exact date on which the hotel block will sell out, so **please register early.**

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# Registration Information

## Advance Registration Procedure

All participants are encouraged to register in advance to avoid any delays at the conference registration desk. Please register online at [www.fccma.org](http://www.fccma.org) or fill out and return the conference registration form with all registration fees to FCCMA Annual Conference, P.O. Box 1757, Tallahassee, Florida 32302-1757. If paying by check, please make your check payable to **FCCMA.** No registrations will be processed without payment in full. When your advance registration request is received, a confirmation of registration will be sent by e-mail (or mailed if no e-mail address is provided). Your badge, program tickets and other information relative to the conference will be available at the conference registration desk upon your arrival.

## Deadline

Registration forms must be received no later than **May 9, 2008.** If you are unable to meet this registration deadline, please register on-site at the Marriott.

## Refunds

In the event prepaid registrants find it impossible to attend the conference, a letter mailed to FCCMA, faxed ((850) 222-3806) or e-mailed ([mhowe@flcities.com](mailto:mhowe@flcities.com)) and received by **May 9, 2008**, will authorize a refund. All refunds will be via check and sent after the conference, unless specified otherwise. A \$25 administrative fee will be deducted from all canceled registrations. Prepaid registrations not canceled by this date will be included in the advance registration count required by the resort and are not eligible for a refund.

# Registration Fees

FCCMA offers the following registration fee options:

Registration Type	Received by May 9, 2008	After May 9, 2008
FCCMA Member	\$325.00	\$375.00
FCCMA Member* - <i>Additional Registrant from Same Government</i>	\$292.50*	\$375.00*
Non-Member	\$400.00	\$425.00
Retiree/Student	\$ 60.00	\$ 60.00
Thursday ONLY**	\$125.00**	\$125.00**
Adult Guest†	\$ 75.00†	\$100.00†
Child (under 18)	Free	\$ 50.00

\*No multi-registrant discounts will be allowed after **May 9, 2008**.

\*\* Includes all events for Thursday only.

† Guests are **defined as family members**, i.e. spouse or partner, teens and children.

Guest registrations are not for use by other government or company employees.

Registration fees must accompany all advance registration forms. To qualify for the early registration rate, advance registrations must be received by the **May 9, 2008**, deadline; registrations received after that time will be considered "on-site" and subject to the higher rate. **Remember that you will not receive a housing form to make reservations at the Marriott until we receive your PAID registration.**

Registration fees cover admission to all events and refreshment breaks, except those events for which additional and/or pre-registration is required. "Thursday ONLY" registration includes all regular events for that day only. See the schedule of events and registration form for details. For the golf tournament, please use the separate registration form on page 9.

**Name badges or tickets are required for entrance into any activity or to enjoy the refreshment breaks.**

## ICMA Practices

This conference will address most ICMA Practice Groups. The final conference program will indicate group practice hours where applicable so members may plan their best use of conference time for credentialing purposes. For more information contact: Lynn Lovallo, FCCMA, P.O. Box 1757, Tallahassee, FL 32302-1757, (850) 222-9684, [llovallo@frcities.com](mailto:llovallo@frcities.com).

# FCCMA Annual Conference Registration Form

Marco Island Marriott Beach Resort • May 28-31, 2008

Full Name: \_\_\_\_\_ First Name or Nickname: \_\_\_\_\_  
(as you wish it to appear on your badge)

Title: \_\_\_\_\_ Affiliation: \_\_\_\_\_  
(City, County or Company, etc.)

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail: \_\_\_\_\_ First-Time Attendee?  Yes  No

## If you are registering a guest or child, please complete the following:

Adult Guest Full Name: \_\_\_\_\_ First Name or Nickname: \_\_\_\_\_

Adult Guest Full Name: \_\_\_\_\_ First Name or Nickname: \_\_\_\_\_

Child (under 18) Full Name: \_\_\_\_\_ First Name or Nickname: \_\_\_\_\_

Child (under 18) Full Name: \_\_\_\_\_ First Name or Nickname: \_\_\_\_\_

(as you wish it to appear on guest badge)

## Please complete the Registration Information on the back of this form.

Note: If registering via fax, or a copy of this form, be sure to send in **BOTH** the front and the back pages. Registration **CANNOT** be processed without both pages of the registration form.

### Cancellation Policy

Because of the requirement for advance attendance guarantees, cancellations must be received and confirmed in writing by **May 9, 2008** to entitle registrants to a refund of registration fees. A \$25 administrative fee will be deducted from all refunds. Refunds will be made by check unless otherwise specified.

### Special Needs

If you are physically challenged and require special services, or if you have special dietary needs, please attach a written description to your advance registration and housing forms.

### Please return to: FCCMA Annual Conference, P.O. Box 1757, Tallahassee, FL 32302-1757.

Payment must accompany each registration. No purchase order or phone registrations accepted. Online ([www.fccma.org](http://www.fccma.org)) and faxed ((850)222-3806) registrations accepted if paying by credit card (Visa or MasterCard) only. **If registering online or via fax with credit card payment, please DO NOT mail the registration form also. Remember that you will not receive a housing form to make reservations at the Marriott until we receive your PAID registration.**

**NOTE: If you are registering multiple individuals from a single government to take advantage of the special discount, these registrations must be sent in and paid at the same time.**

### Payment Information

Amount Enclosed: \$ \_\_\_\_\_ Method of Payment:  Check (payable to **FCCMA**)  Visa  MasterCard  
(enter total from back of registration form)

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Authorization Number (three-digit number on back of card): \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_ Card Holder's Phone: \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_

### For Office Use Only

Payment \_\_\_\_\_ Check # \_\_\_\_\_ Entry Date \_\_\_\_\_

# FCCMA Annual Conference Registration Form

Marco Island Marriott Beach Resort • May 28-31, 2008

## Registration Information

See page 6 for restrictions on these registration types.

**Registration fees include all regular conference events, except those noted below.**

Registration Fees	By 5/9/08	After 5/9/08	Total Fee
FCCMA Memb	_____ @ \$ 325.00	_____ @ \$ 375.00	\$ _____
FCCMA Member - <i>Additional Registrant from Same Government</i>	_____ @ \$ 292.50	_____ @ \$ 375.00	\$ _____
Non-Member	_____ @ \$ 400.00	_____ @ \$ 425.00	\$ _____
Retiree/Student	_____ @ \$ 60.00	_____ @ \$ 60.00	\$ _____
Thursday ONLY	_____ @ \$ 125.00	_____ @ \$ 125.00	\$ _____
Adult Guest	_____ @ \$ 75.00	_____ @ \$ 100.00	\$ _____
Child (under 18)	_____ @ \$ 0.00	_____ @ \$ 50.00	\$ _____

## Special Events

Additional registration is required for these events. For the **golf tournament**, complete the separate registration form on page 9. Please indicate your attendance and include additional fees where required:

### Wednesday

So You Want to Be a...Manager	_____ @ \$ 0.00	_____ @ \$ 0.00	\$ Free
Local Leadership in Crisis	_____ @ \$ 100.00	_____ @ \$ 100.00	\$ _____

### Thursday

MIT Breakfast Discussion	_____ @ \$ 0.00	_____ @ \$ 0.00	\$ Free
Career Development Luncheon	_____ @ \$ 35.00	_____ @ \$ 35.00	\$ _____

### Friday

Faith Group Breakfast Discussion	_____ @ \$ 35.00	_____ @ \$ 35.00	\$ _____
Book Club Discussion	_____ @ \$ 0.00	_____ @ \$ 0.00	\$ Free

**Grand Total Due** (enter this amount on front of registration form): \$ \_\_\_\_\_

# You Are Cordially Invited to the FCCMA Golf Tournament

The Rookery at Marco • Wednesday - May 28, 2008

## General Information

Enjoy this Robert J. Cupp, Jr. - designed golf course, where challenging courses wind through palm trees, pine forests, lagoons and cypress wetlands. Registration will begin at 11:30 a.m. with a shotgun start at noon.

## Entry Fee

The fee for FCCMA members is **\$99**; the fee for non-members and corporate players is **\$150**. The registration fee covers all fees and cart. All entry forms must be received no later than **May 9, 2008** so there will be time to form teams.

## Lunch Options

In order to keep the tournament registration fees affordable, a boxed lunch will not be included this year. Arrive at the course early and enjoy lunch on your own in the Rookery's pleasant Club House before you play. A beverage cart will also be available on the course during the tournament.

## Teams

Please indicate your choice of partners on the entry form; pairings will be honored if possible.

## Cancellations/Substitutions

In the event prepaid players find it impossible to play in the tournament, a letter or fax received in the FCCMA office by **May 9, 2008** will authorize a refund for golf registration. A \$10 administrative fee will be deducted from all refunds. If you have a substitute player to take your place, that person's information will be needed at the time of the substitution.

## Golf Tournament Registration

Full Name: \_\_\_\_\_ Title: \_\_\_\_\_

City, County or Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail: \_\_\_\_\_

Handicap: \_\_\_\_\_ Last three golf scores (if available): \_\_\_\_\_

Or check here if a "new" golfer

## If you have a preferred team, please list by name and affiliation (please print):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

*If no requests are made, playing partners will be chosen at random.*

**Registration Fee:**  FCCMA Member – \$99       Non-Member or Corporate – \$150

## Payment Information

Amount Enclosed: \$ \_\_\_\_\_ Method of Payment:  Check (payable to **FCCMA**)  Visa  MasterCard

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Authorization Number (three-digit number on back of card): \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

*(if different from above)*

Card Holder's Name: \_\_\_\_\_ Card Holder's Phone: \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_

**Please return entry form with payment to: FCCMA, P.O. Box 1757, Tallahassee, FL 32302  
or via fax to (850) 222-3806 by May 9, 2008.**



**Florida City and County Management Association  
c/o Florida League of Cities  
P.O. Box 1757  
Tallahassee, FL 32302**

First Class  
U.S. Postage  
PAID  
Permit #342  
Tallahassee,  
Florida

**Register online at [www.fccma.org](http://www.fccma.org)  
Early Registration Deadline: May 9, 2008  
Hotel Cut-Off Date: May 5, 2008**