

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM APRIL 9, 2020 MEETING VIA CONFERENCE CALL**

President Lewis called the meeting to order at 10:02 a.m. with the following members present:

President Shannon Lewis, City Manager, Melbourne
President-Elect Micah Maxwell, Assistant City Manager, Clearwater
Secretary/Treasurer Horace McHugh, Assistant City Manager, North Miami Beach
Past President Michael Cernech, City Manager, Tamarac
District I Director Michael Beedie, City Manager, Fort Walton Beach
District II Director Mike Grebosz, Assistant City Manager, DeLand
District III Director Suzanne Sherman, Deputy City Manager, Palm Bay
District IV Director Lori LaVerriere, City Manager, Boynton Beach
District V Director William "Mac" Serda, Town Manager, Hillsboro Beach
District VI Director Charles Chapman, City Manager, Naples
District VII Director Matthew Spoor, City Manager, Safety Harbor
District VIII Director Shawn Sherrouse, Deputy City Manager, Lakeland
At-Large Director Daniel P. Clark, Town Administrator, Lake Clarke Shores
At-Large Director Brad Johnson, Assistant County Administrator, Sarasota County
At-Large Director Michael McNees, City Manager, Marco Island

Others in attendance:

Casey Cook, FCCMA Executive Director
Carol Russell, FCCMA Executive Assistant
Linda Bridges, Director, Association Services, Florida League of Cities
Melanie Howe, Meeting Planner, Florida League of Cities
Chelsea Rosasco, Executive Assistant, Association Services, Florida League of Cities

The first item of business was an update on the 2020 elections. Mr. Cook reported Ms. LaVerriere was approved by the Nominating Committee for the secretary-treasurer position and Mr. Alan Rosen was approved for one of the At-Large Director positions. There was a tie for the other position between Mr. Clark and Mr. McNees. FCCMA will ask the Nominating Committee to vote again for the second position. Two candidates withdrew: Mr. Terry Atchley and Mr. Taylor Brown.

The business of the Nominating Committee was conducted differently this year due to the coronavirus. Candidates were sent questions to provide written responses. The responses were forwarded to the Nominating Committee and they were asked to vote electronically. Mr. Cook will report the results of the runoff election between Mr. Clark and Mr. McNees to the Board.

The next item of business was a report on the If you Care You Do! Award which was included in the agenda book. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Mr. Johnson to approve Doug Baber, Interim Human Resources Director, St. Lucie County and Sarah Spurlock, Nighttime Economy Manager, Fort Lauderdale as the 2020 If You Care You Do! Award recipients. The motion passed without opposition.

The next item of business was a discussion on the cancellation of the FCCMA 2020 Annual Conference. Mr. Cook reported the keynote speakers have agreed to speak at the 2021 Annual Conference. FCCMA is required to hold an annual business meeting which will be done in an electronic format for 2020. FCCMA will provide the State of the Association and a financial report for the meeting and there will be an election of officers and directors. There was discussion on how the 2025 ICMA Conference will affect the FCCMA conference. The Board felt that attendance at the FCCMA conference may be reduced due to the ICMA Conference being held in Tampa. The Board asked the meeting planner to ask the hotel to allow flexibility on the size of the room block, and the food and beverage allotment. Accordingly,

A motion was made by Mr. Clark and seconded by Mr. McHugh to approve the cancellation of the 2020 conference and contract with the Rosen Shingle Creek for the 2025 Annual Conference with the caveat that the hotel allow flexibility on the size of the room block, and the food and beverage allotment. The motion passed without opposition.

A motion was made by Mr. McNees and seconded by Mr. McHugh to approve the 2020 FCCMA Annual Meeting, and its related required activities under the Bylaws, be held in a virtual format through electronic/telephonic means, and that staff has maximum flexibility in scheduling and arranging the Annual Meeting and related activities with reasonable notice provided to the FCCMA members. The motion passed without opposition.

Mr. Cook reported on the work done by Ms. Beth Rawlins in raising money for the conference. This money will be fully refunded to the exhibitors and sponsors. Her contract does not address payment if the event is cancelled. He asked the Board to consider paying her \$20,000 for work performed.

A motion was made by Mr. Clark and seconded by Ms. LaVerriere to pay Ms. Beth Rawlins \$20,000 for work performed for the 2020 annual conference. The Board asked staff to include in Ms. Rawlins' next contract a provision to pay her a determined set amount in the event the conference is canceled. The motion passed without opposition.

The next item of business was the work plan for Program Year 2020 – 2021 which was included in the agenda book. Accordingly,

A motion was made by Mr. McHugh and seconded by Mr. Clark to approve the proposed work plan for Program Year 2020 -2021 as prepared and presented. The motion passed without opposition.

The next item of business was a report by the Awards and Scholarships Committee which was included in the agenda book. Accordingly,

A motion was made by Mr. Clark and seconded by Mr. Grebosz to approve Kurt Bressner as the 2020 recipient of the Richard (Dick) Simmons Lifetime Achievement Award. The motion passed without opposition.

The next item of business was an update from Mr. Cook regarding the open forum coronavirus calls on Thursdays. He reported the Professional Development Committee canceled the April legislative update webinar to hold these open forum calls. These calls will be held weekly in April to allow FCCMA members to ask questions on how they are dealing with the impacts of the coronavirus or to offer what their jurisdictions on doing. He asked the district directors to help market these calls to their local manager associations.

He also asked the Board if they had any issues which could be solved legislatively to send them to him. The FLC legislative department may be able to present these issues to legislators.

The next item of business was an update by President Lewis on the ICMA SE Nominating Committee meeting held in Durham, NC. She reported the Nominating Committee voted against Florida's report to change the ICMA SE Vice Presidential process. The members of the Nominating Committee were not authorized by their state boards to negotiate items at the meeting. Florida was asked to work on a revised proposal that might be appropriate to all states. The Board discussed doing a better job of contacting the state association boards and discussing the proposal prior to another vote.

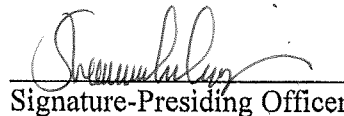
There being no further business, the meeting adjourned at 11:04 a.m.

Respectfully submitted:

I hereby certify these Minutes
were approved at an official meeting
held on:



Casey Cook
Executive Director


Signature-Presiding Officer