

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION  
BOARD OF DIRECTORS  
MINUTES FROM NOVEMBER 4, 2022 MEETING**

President LaVerriere called the meeting to order at 9:00 a.m. with the following members present:

President Lori LaVerriere, Deputy City Manager, Palm Beach Gardens  
President-Elect Mike Grebosz, Assistant City Manager, DeLand  
Secretary-Treasurer Mark Cunningham, Assistant County Administrator, Sarasota County  
Past President Horace McHugh, Assistant City Manager, Deerfield Beach  
District I Director Lee Garner, Town Manager, Sneads  
District II Director Sarah Campbell, Town Manager, Orange Park  
District III Director Jack Butler, Assistant Town Manager, Oakland  
District IV Director Andrea McCue, City Manager, Greenacres  
District VI Director Terry Atchley, City Manager, Wauchula  
District VII Director Matthew Spoor, City Manager, Safety Harbor  
District VIII Director Tom Ernharth, City Manager, Eagle Lake  
At-Large Director Brad Johnson, Assistant County Administrator, Sarasota County  
At-Large Director Christine Thrower-Skinner, Village Manager, Golf

Members Absent:

District V Director Sharon Ragoonan, Assistant City Manager, Hallandale Beach  
At-Large Director Kevin Knutson, Assistant County Administrator, Pinellas County

Others in attendance:

Jorge Gonzalez, Village Manager, Bal Harbour Village, ICMA SE Vice President  
Beth Rawlins, President, Beth Rawlins, Inc.  
Dani Dahlberg, Vice-President, Beth Rawlins, Inc.  
Casey Cook, FCCMA Executive Director  
Carol Russell, Association Services Coordinator, FCCMA  
Nykierama Griffin, Association Services Coordinator  
Linda Bridges, Director of Association Services, FLC  
Chris Holley, Manager, Research and Innovation, FLC

The first item of business was consideration of the consent agenda. The 2023 Nominating Committee was pulled from the consent agenda. Accordingly,

**A motion was made by Mr. Atchley and seconded by Mr. McHugh to approve the items on the Consent Agenda which were to approve the minutes from August 26, 2022, the waiver of dues for MITs for FY 2023 and the proposal for the 2024 Winter Institute. The motion passed without opposition.**

Mr. Casey Cook reported changes to the members of the 2023 Nominating Committee. Mr. Ed Cook will not be the District I representative. Mr. Kendall Wade will be the representative and

Mr. Christian Doolin, Assistant City Manager, Tallahassee will be the alternate. Ms. Emily Colon will be the District VIII representative and Mr. Jeff Tillman will be the alternate.

**A motion was made by Mr. Atchley and seconded by Mr. McHugh to approve the 2023 Nominating Committee. The motion passed without opposition.**

The end-of-year financial statements were not included in the agenda book. Staff advised the financials would be provided to the Board as soon as they were finalized.

The investment report was included in the agenda book for the Board's review.

The next item of business was to approve an ethics waiver for Joe Yarbrough which was included in the agenda book. Accordingly,

**A motion was made by Mr. Grebosz and seconded by Mr. Garner to approve an ethics waiver for Joe Yarbrough as presented. The motion passed without opposition.**

The next item of business was the Senior Advisor reports which were included in the agenda book. Accordingly,

**A motion was made by Mr. Atchley and seconded by Mr. McHugh to approve the reports. The motion passed without opposition.**

The next item of business was a report from the Florida League of Cities regarding the statistics for the monthly webinars which was included in the agenda book.

The next item of business was a report from the Awards and Scholarships Committee which was included in the agenda book.

**A motion was made by Mr. McHugh and seconded by Ms. Thrower-Skinner to approve the name change from the FCCMA's Who's Who Under 40 Award to the FCCMA Rising Star Award as prepared and presented. The motion passed without opposition.**

**A motion was made by Ms. Thrower-Skinner and seconded by Mr. McHugh to approve the recommended changes to the Awards Policy as prepared and presented. The motion was withdrawn.**

The Board decided to take each recommended change in the Awards Policy and approve them separately. The proposed changes were included in the agenda book.

**A motion was made by Mr. McHugh and seconded by Mr. Garner to approve the name change of the Awards Policy. The new name is the Awards and Scholarships Policy. The motion passed without opposition.**

**A motion was made by Mr. McHugh and seconded by Mr. Spoor to approve the recommended changes to the eligibility requirements for the Richard (Dick) Simmons Lifetime Achievement Award. The motion passed without opposition.**

**A motion was made to approve the recommended changes to the Lifesaver Award language in the Awards Policy. The motion passed without opposition.**

**A motion was made by Mr. Spoor and seconded by Mr. Garner to approve the language regarding the investment of the B. Harold Farmer Scholarship to be removed from the Administrative Policy and added to the Awards and Scholarship Policy and approve the change to the eligibility requirements for the academic scholarships. The motion passed without opposition.**

**A motion was made by Mr. Butler and seconded by Mr. Johnson to authorize the Awards and Scholarships Committee to dedicate one scholarship to a veteran. If no veterans apply, the scholarship would transition to an Emerging Leaders Scholarship. The motion was withdrawn.**

**A motion was made by Mr. Spoor and seconded by Mr. Johnson to not include a veteran's preference on the Emerging Leaders Scholarship. The motion was approved with five no votes.**

The next item of business was a report from the Communications Committee that was included in the agenda book.

The next item of business was a report from the Conference Planning Committee that was included in the agenda book.

The next item of business was a report from the Investment Committee which was included in the agenda book.

The next item of business was a report from the Membership Committee which was included in the agenda book.

The next item of business was a report from the Professional Development Committee which was included in the agenda book. Ms. Miller attended the Board meeting to present her Professional Development Committee strategic plan roadmap. She asked the Board to email FCCMA staff any feedback. The final strategic plan roadmap will be presented at the February 8, 2023 Board meeting for approval.

The final item of business was a report from the Winter Institute Planning Committee which was included in the agenda book.

There being no further business, the meeting adjourned at 10:42 a.m.

Respectfully submitted,

Handwritten signature of Casey Cook in black ink.

Casey Cook  
Executive Director

I hereby certify that these minutes were approved at an official meeting held on:

Signature/Title: Lori LaTerrese, President

Date: 2/28/23