

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM SEPTEMBER 13, 2023 MEETING**

President Grebosz called the meeting to order at 1:02 p.m. with the following members present:

President Mike Grebosz, Assistant City Manager, DeLand
President-Elect Mark Cunningham, Assistant County Administrator, Sarasota County
Secretary-Treasurer Sarah Campbell, Town Manager, Orange Park
Past President Lori LaVerriere, Deputy City Manager, Palm Beach Gardens
District I Director Ed Cook, City Manager, Callaway
District II Director Mike Staffopoulos, City Manager, Jacksonville Beach
District III Director Michelle del Valle, Assistant City Manager, Winter Park
District IV Director Andrea McCue, City Manager, Greenacres
District VI Director Terry Atchley, County Manager, Hardee County
District VII Director Matthew Spoor, City Manager, Safety Harbor
At-Large Director Reese Goad, City Manager, Tallahassee
At-Large Director Kevin Knutson, Assistant County Administrator, Pinellas County
At-Large Director Christine Thrower-Skinner, Village Manager, Golf

Members Absent:

District V Vacant

District VIII Director Tom Ernharth, City Manager, Eagle Lake

Others in attendance:

Ken Parker, ICMA/FCCMA Senior Advisor Coordinator

Randy Reid, Southeast Regional Director, ICMA

Beth Rawlins, President, Beth Rawlins, Inc.

Dani Dahlberg, Vice-President, Beth Rawlins, Inc.

Casey Cook, FCCMA Executive Director

Carol Russell, Association Services Coordinator, FCCMA

Linda Bridges, Director of Association Services, FLC

Chris Holley, Director of External Services, FLC

Brenda Jones, Administrative Assistant, FLC

Matt Singer, Legislative Coordinator, FLC

Michaela Metcalfe, Legislative Policy Analyst, FLC

Allison Payne, Manager, Advocacy Programs and Federal Affairs, FLC

The first item of business was correspondence which was included in the agenda book.

The next item of business was consideration of the consent agenda. Accordingly,

A motion was made by Mr. Atchley and seconded by Ms. Christine Thrower-Skinner to approve the item on the Consent Agenda which was to approve the minutes from May 31, 2023. The motion passed without opposition.

The third quarter financial statements were included in the agenda book for the Board's review.

The investment report was included in the agenda book for the Board's review.

The next item of business was to approve the FY 2024 FCCMA budget which was included in a separate budget book. Mr. Cook pointed out FCCMA would use money from reserves to balance the budget. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Mr. Goad to approve the FY 2024 budget. The motion passed without opposition.

The next item of business was to re-appoint Pam Brangaccio, Jim Hanson and Tom Harmer as senior advisors which was included in the agenda book.

A motion was made by Mr. Atchley and seconded by Ms. Campbell to re-appoint Pam Brangaccio and Jim Hanson for their second three-year terms and to re-appoint Tom Harmer for his first three-year term. The motion passed without opposition.

The next item of business was a proposal from Mr. William Whitson for the Board to consider awarding FCCMA members in good standing who have retired in the current program year with 20 or more years of public service at the annual conference. After discussion, the Board decided not to give these members an award, instead recognize them on the slide show at the awards program.

The next item of business was a report on the reception which will be held at the ICMA 2023 conference and was included in the agenda book.

The next item of business was a report from Mr. Casey Cook on a discussion he had with representatives from the National Forum of Black Public Administrators (NFBPA). The representatives were interested in an affiliate agreement with FCCMA. The Board decided not to pursue a formal affiliate agreement. FCCMA will work with NFBPA to advertise their events and to encourage FCCMA members who are looking for speakers for an FCCMA event to consider NFBPA members.

The next item of business was to ask the Board to encourage FCCMA members who are eligible for the ICMA Southeast non-CAO Vice President seat to consider self-nominating.

The next item of business was to inform the Board Sharon Ragoonan had resigned from the Board and to appoint a replacement. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Ms. Christine Thrower-Skinner to approve Mac Serda as the District V Director to fill the vacancy in District V. The motion passed without opposition.

The next item of business was the Senior Advisor reports which were included in the agenda book. Mr. Parker reported the senior advisors had a record year for activities. Several cities contacted the senior advisors for help in their city manager recruitment process, help with charter reviews and help with cities considering incorporation. Accordingly,

A motion was made by Mr. Atchley and seconded by Ms. Campbell to approve the reports. The motion passed without opposition.

The next item of business was a report from Beth Rawlins, Inc. which was included in the agenda book.

The next item of business was a report from the Florida League of Cities regarding the statistics for the monthly webinars which was included in the agenda book.

The next item of business was a report from Mr. Randy Reid on current ICMA issues. He reported there will be record attendance at the ICMA conference in Austin. The Southeast Regional Meeting at the conference will be held on Sunday, October 1st at 9:30 a.m. CT. He said each state President will give a one- to two-minute presentation on what is happening in their states. President Grebosz reported on the ICMA Task Force on Governance.

The next item of business was a report from the Awards and Scholarships Committee which was included in the agenda book.

A motion was made by Ms. Campbell and seconded by Mr. Spoor to approve the changes to the Awards and Scholarships Policy. The motion passed without opposition.

The next item of business was a report from the Communications Committee which was included in the agenda book.

The next item of business was a report from the Conference Planning Committee which was included in the agenda book.

The next item of business was a report from the Fiscal and Administrative Policy Committee which was included in the agenda book.

The next item of business was a report from the Investment Committee which was included in the agenda book.

The next item of business was a report from the Membership Committee which was included in the agenda book.


The next item of business was a report from the Professional Development Committee which was included in the agenda book.

The next item of business was a report from the Winter Institute Planning Committee which was included in the agenda book. Mr. Knutson reported the theme will be the Impact of Artificial Intelligence on Local Government and he is looking for a facilitator for the event.

The final item of business was an update from President Grebosz on his outreach to managers affected by Hurricane Idalia. He also reported he would be speaking at the UCF student chapter and asked the Board to consider speaking at a student chapter at a local university.

There being no further business, the meeting adjourned at 2:41 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Casey Cook". The signature is stylized, with the first name "Casey" and the last name "Cook" written in a cursive-like font.

Casey Cook
Executive Director

I hereby certify that these minutes were approved at an official meeting held on:

Signature/Title: Michael Grebosz, President

Date: 11/1/23